United Nations ST/IC/2001/83

Secretariat

19 October 2001

Information circular*

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: **Placement and promotion list for staff in the General Service and related categories**

1. The purpose of the present information circular is to inform staff members of recommendations made by the Appointment and Promotion Panel that have been approved by the Secretary-General in respect of placements and promotions.

2. This list, which includes staff in the General Service and related categories, is issued monthly to enhance transparency within the Secretariat.

3. In order to ensure equitable treatment in promoting staff members, implementation will continue under the terms of administrative instruction ST/AI/1999/8, i.e., placements and promotions will be effective the first day of the month following their approval by the Secretary-General, subject to the availability of the post and the assumption of the higher-level functions.

4. The attached list includes placements and promotions approved in September 2001.

* Expiration date of the present information circular: 31 December 2001.

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Annex

Placement and promotion
1 to 30 September 2001

Name	*Gender*	*Releasing Department/Office*	*Receiving Department/Office*	*Post level*	*Vacancy number*
Promotion					
Carrera, Ernesto[a]	M	DPKO	DPKO	G-5	01-G-DPK-001664-G5
Colas, Hendrik[a]	M	DDA	DGAACS	G-5	01-G-DGA -1666-G5
Faye, Therese	F	DPA	DPA	G-5	01-G-DPA-1919-G5
Hizon, Lualhati[b]	F	DPKO	DM/OCSS	G-5	00-G-OCS-1812-G5
Vitor, Irene[a]	F	DPKO	DPKO	G-5	01-G-DPK-1869-G5
Conti, Cynthia	F	DESA	DESA	G-6	01-G-ESA-1864-G6
Fullerton, Stella	F	DM/OPPBA	DM/OPPBA	G-6	01-G-OPB-1933-G6
Gabriele, Nicola	M	DM/OHRM	DM/OHRM	G-6	01-G-HRM-001713-G6
Sawoe, Thomas[a]	M	ICSC	ICSC	G-6	01-G-ICS-1839-G6
Mindlin, Jane[a]	F	DM/OHRM	DM/OHRM	G-7	00-G-HRM-001423-G7
Seaforth, Cecilia	F	DM/OHRM	DM/OHRM	G-7	[c]

[a] The Secretary-General approved a list of alternate candidates proposed by the Department in accordance with the provisions outlined in administrative instruction ST/AI/1999/8. Should the selected candidate decline or fail to take up the functions for which he or she has been selected within two months or vacate the post for any reason within six months of the Secretary-General's decision, another candidate from the shortlist may be selected by the Secretary-General on the recommendation of the department head.

[b] The Secretary-General has approved the promotion of the staff member to the G-4 level against a post at the G-5 level.

[c] The vacancy announcement was waived in accordance with the provisions of administrative instruction ST/AI/1999/8.